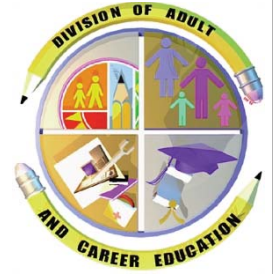




Westside Community Adult School

Summer Schedule of Classes

July 12 - August 21, 2010



English as a Second Language

Morning Classes

Fairfax Senior Citizen Center

7929 Melrose Ave. (at Fairfax Ave.), 90046
ESL Intermediate High, Monday-Thursday, 8:30 - 11:45 am

Felicia Mahood Senior Center

11338 Santa Monica Blvd. (at Corinth Ave.), 90025
ESL Beg High, MW, 8:15 - 11:30 am and Thursday, 8:30 am - 12:00 pm

Park La Brea

Enter Park La Brea on Hauser between 3rd and 6th streets. Ask for Tower 35, 351 South Fuller Avenue, (Classroom is downstairs in the **Adult Education Hall**).
ESL Intermediate High, Monday-Thursday, 9:00 am - 12:15 pm

Shenandoah Family Literacy Center

2450 Shenandoah St. LA, 90034 • (310) 815-9569
ESL Beginning, Monday-Thursday, 8:00 am - 12:00 pm
ESL Intermediate High, Monday-Thursday, 8:00 am - 12:00 pm

West Hollywood Community Center (213) 500-6955

Plummer Park, 7377 Santa Monica Blvd., West Hollywood (at Martel St.)
All ESL Levels, Monday-Thursday, 9:00 - 11:45 am
Citizenship, Friday, 9:00 am - 12:00 PM

Evening & Saturday Classes

Fairfax High School Campus

All Levels of ESL, Monday-Thursday, 6:30 - 9:00 pm

Hamilton High School Campus

All Levels of ESL, Monday-Thursday, 6:30 - 9:00 pm

University High School Campus

All Levels of ESL, Monday-Thursday, 6:30 - 9:00 pm
ESL Conversation, Saturday, 8:30 - 11:30 am

ESL Distance Learning

Fairfax High School Campus

Monday, 3:00 - 9:00 pm

Hamilton High School Campus

Tuesday, 4:00 - 9:00 pm

Shenandoah Elementary School

Monday - Thursday, 12:30 - 1:30 pm

University High School Campus

Wednesday, 4:00 - 9:00 pm

Thursday, 9:00 - 11:00 am

Saturday, 8:00 am - 12:00 pm

West Hollywood Community Center

Monday - Thursday, 8:30 - 10:00 am & 1:00 - 2:00 pm

High School Diploma/GED Program

Individualized Instruction Lab

Fairfax Campus

Monday-Thursday, 1:00 - 3:30 pm
Monday and Wednesday, 6:30 - 9:00 pm

Hamilton Campus & University Campus

Monday-Thursday, 1:00 - 3:30 pm
Tuesday and Thursday, 6:30 - 9:00 pm

Math Lab

Fairfax Campus

Monday-Thursday, 1:00 - 3:30 pm
Tuesday and Thursday, 6:30 - 9:00 pm

Reading Lab

University Campus

Monday-Thursday, 6:30 - 9:00 pm

Adult Independent Studies (AIS)

Fairfax Campus

Monday & Wednesday, 12:30 - 4:00 pm
Monday, 5:00 - 8:30 pm

Hamilton Campus

Tuesday - Thursday, 12:30 - 3:30 pm
Monday & Wednesday, 6:15 - 9:15 pm
Friday, 12:00 - 4:00 pm
Saturday, 9:00 am - 1:00 pm

University Campus

Monday, 1:00 - 7:30 pm
Thursday, 1:15 - 5:15 pm

Parent Education Distance Learning

Fairfax Campus

Monday and Wednesday, 12:30 - 4:30 pm

Hamilton Campus

Monday, Tuesday, and Wednesday, 12:30 - 3:30 pm

Parent Education - "Mommy and Me"

Park La Brea (351 S. Fuller Ave, Tower 35, Basement)
Tuesday and Wednesday, 9:00 am - 12:00 pm

**EARN
HIGH
SCHOOL
CREDITS
AT HOME!**

Questions? Call
(323) 370-1040 or (310) 914-3565

**OPEN ENROLLMENT
JOIN ANY TIME!**

www.westsideadultschool.org

Vocational Program

Computers

Computer Operation: Foundations/Applications

Registration Fee: \$20.00, Class Fee: \$15.00, Student Body Card: \$2.00

Fairfax High School Campus

Monday-Thursday, 1:00 - 3:30 pm
Tuesday & Thursday, 6:30 - 9:00 pm

Park La Brea

Enter Park La Brea on Hauser between 3rd and 6th Streets. Stop at the Security Gate and ask for parking permit for Tower 36, 350 S. Fuller Ave.

Monday & Wednesday, 9:00 - 11:00 am
Tuesday & Thursday, 9:00 am - 12:00 pm

University High School Campus

Monday & Wednesday, 3:30 - 6:00 pm
Saturday, 8:30 - 11:30 am (Bilingual: English/Spanish)

Open Computer Laboratory

Students enrolled in other computers classes do not pay fees.

Registration Fee: \$20.00, Class Fee: \$15.00, Student Body Fee: \$2.00

Plummer Park - West Hollywood Comm. Ctr.

Friday, 9:00 am - 12:00 pm

Acting in Television Commercials

Registration Fee: \$20.00, Class Fee: \$8.00, Student Body Card: \$2.00

University High School Campus

Saturday, 8:30 - 11:30 am (From 7/31 to 8/21)

Design I/1

(Earn High School Credits)

Fairfax High School Campus

Monday - Friday, 8:00 am - 12:20 pm

Chef Assistant: Food Service Management

Registration Fee: \$20.00, Class Fee: \$25.00, Student Body Card: \$2.00

Monday, 8:00 am - 1:30 pm

Cook Trainee: Food Preparation

Registration Fee: \$20.00, Class Fee: \$50.00, Student Body Card: \$2.00

Tuesday-Friday, 8:00 am - 2:30 pm

Veterans Administration

Food and Nutrition Building 300, 11301 Wilshire Blvd., Los Angeles 90073

General Information

Main Locations

Fairfax Campus
7850 Melrose Avenue
Los Angeles, 90046
Tel: (323) 370-1040

University Campus
11800 Texas Avenue
West L.A., 90025
Tel: (310) 914-3565

West Hollywood Comm. Center
Plummer Park
7377 Santa Monica Blvd.
West Hollywood, 90048
Tel: (213) 500-6955

Hamilton Campus
2955 S. Robertson Blvd.
Los Angeles, 90034
Tel: (310) 280-1536

Parking and Security

Free parking is available at the main locations during class time. Security officers are on duty during school hours.

Office Hours

Fairfax and University Campuses: Monday-Thursday, 9 am-9 pm and Friday, 8 am-4 pm; Hamilton Campus: 1-9 pm, Monday-Thursday.

Continuous Enrollment

Students may enroll in most classes at any time if space is available. Enrollment in adult education programs of persons under 18 years of age who are attending high school is a voluntary educational option.

Who May Enroll

Adults, eighteen years of age or older (no previous school required). High School graduates of any age. Regular, day high school students, with permission from their day high school or continuation school principal. Students must attend the first class meeting to confirm enrollment. Vacancies at the first class meeting may be filled from waiting list. Currently enrolled minors (secondary-school students) must pre-arrange course selection through a Counselor at their home high schools.

Refund Policy

A one-time registration fee of \$20 during the summer (no matter how many courses you take) is collected at the time of enrollment. Registration is not complete until all fees have been paid and can only be refunded prior to the third class session following enrollment. Refunds are subject to a \$5 drop fee. No refunds can be given without a receipt.

Exemptions from the Registration Fee

Classes: Citizenship, Elementary Subjects, English as a Second Language, some classes for older adults, Handicapped and Parent Education classes. **Individuals:** Concurrently enrolled high school students, High School Diploma Plus students, senior citizens (60 years or older), current and retired LAUSD Board employees, handicapped persons, and students demonstrating evidence of certain public assistance. Appropriate verification is required to receive an exemption.

Class Materials Fees

Some classes are subject to a materials fee.

Student Identification Card

A voluntary student body card is \$2. It is payable at the time of registration. A photo I.D. is available for \$10.

Book Store

Monday-Thursday: 1-4 pm and 6-8 pm. Most textbooks are available at the Adult School book store on the main campuses. (Students at branch site locations may purchase textbooks from the instructor.)

Cancellation of Classes and Disclaimer

The administration reserves the right to cancel any class if there is insufficient funding provided by the State of California, or insufficient numbers of students are enrolled, or if the average attendance falls below the number required by the Los Angeles Unified School District. This schedule is subject to change upon action of the State of California and the Los Angeles Unified School District. There may be a registration fee charged for classes in certain subject areas. Classes will continue only if attendance and budget permit.

Sexual Harassment Policy

District policy explicitly prohibits discrimination and sexual harassment of any kind. Copies of pertinent policies and Uniform Complaint procedures are available in the Adult School Offices.

Public Notification of Nondiscrimination

Los Angeles Unified School District does not discriminate on the basis of race, color, national origin, gender (including sexual harassment), physical or mental disability, or age in any of its policies, procedures, or practices, in compliance with federal civil rights laws.: Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of the 1972 (pertaining to gender), Section 504 of the Rehabilitation Act of 1973 and Americans with Disabilities Act of 1990, Title II (pertaining to disability, and the Age Discrimination Act of 1975. (State laws and District policies further provide that the District does not discriminate on the basis of religion, ancestry, marital status, sexual orientation, medical condition (cancer related), political belief or affiliation, or in retaliation.) District Coordinator for Title VI, Title IX and Section 504: Office of Compliance, 333 S. Beaudry Ave., Los Angeles, CA 90051.

Uniform Complaint Process

The Los Angeles Unified School District has a uniform complaint process as required in the Code of Regulation, Title 5, Sections 4600-4671. A copy of the policy is posted in the adult school office. The policy provides for mediation or investigation, presentation of information relevant to the complaint, follow-up, and remedies or appeals as appropriate.

Administration:

Jim Chacon, Principal; Ray Millette, Thomas Hunt, Thomas Droney, Assistant Principals; Romana Bodnar (Hamilton Campus), Jolie Bechet (Plummer Park), Teacher Advisors; Velinda Fulton, Administrative Assistant.

Summer Schedule 2010 - Westside Community Adult School

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